

# **Kansas East Conference**

## **The United Methodist Church**

### **Mission and Ministry Opportunities Beyond the Local Church**



**Please use this information to identify areas of interest and complete a Nomination Interest Sheet to indicate your willingness and availability to serve on one of the committees, boards or agencies of the Kansas East Conference.**

## ADMINISTRATIVE BOARDS AND COMMITTEES

**Leadership Team (2005 Kansas East Conference structure reorganization) (meets three times a year on Saturdays in Topeka)** is to be accountable and serve as the executive agency of the annual conference, overseeing the administration and organization of ministry for the conference.

**Human Resource Council (2005 Kansas East Conference structure reorganization) (meets four times a year at the conference office in Topeka on weekday afternoons)** has the responsibility to coordinate the recruitment, training, deployment and support of clergy and lay leadership (volunteer and paid) and to supervise or relate to all conference boards and committees with roles in these areas.

- A. **Ordained Ministry, Board of (2008 Book of Discipline ¶635) (meets on weekdays as needed usually in Topeka)** has primary responsibilities for the enlistment and recruitment of ordained and certified persons; the examination of all applicants as to their fitness for ministry; support services for the minister's career development, e.g. continuing education, counseling, career assessment; evaluation of the effectiveness of clergy; interpretation of the high ethical standards of professional ministry as set forth in the *Book of Discipline*.
- B. **Diversity and Advocacy, Commission on (2008 Book of Discipline ¶643, 644) (meets four times a year on Saturdays)** monitors the Conference for inclusiveness as it pertains to all entities of the Annual Conference in regard to racial gender and representative justice; makes recommendations for changes related to affirmative action policies; unifies and focuses the historic and Disciplinary or conference functions of Status and Role of Women, Religion and Race, and Affirmative Action.
- C. **Episcopacy, Committee on (2008 Book of Discipline ¶637) (meets twice a year as called by the Bishop)** supports the bishop in the oversight of the spiritual and temporal affairs of the Church, is available to the bishop for counsel, assists in the determination of the Episcopal needs of the area and makes recommendations to appropriate bodies, interprets to the people of the area and conference agencies the nature and function of the Episcopal office.
- D. **Laity, Board of (2008 Book of Discipline ¶631) (meets quarterly on Saturday in Ottawa)** is charged with developing the ministry of the laity and leadership recruitment for the local church. It also supervises the Lay Speaking Program of the Annual Conference.
  1. **Lay Speaking Ministries (2008 Book of Discipline ¶631.6) (meets quarterly on a weekday 1-3 p.m. in Topeka)** to coordinate the training program for laity to be involved in this ministry area.
- E. **Nominations, Committee on (2003 Conference Journal Standing Rule VII, 2008 Book of Discipline ¶610.5, 2008 Conference Journal Standing Rule III, page 415) (meets about six times a year on a weekday 9:30 a.m. to noon in Ottawa)** shall nominate persons for all the conference boards, commissions, ministry areas, committees and agencies except where otherwise provided by the *Book of Discipline* or Conference "Standing Rules" and submit such slate to the Annual Conference or Leadership Team for approval.
- F. **Pensions and Health Benefits, Board of (2008 Book of Discipline ¶639) (meets six times a year on a weekday 4-6 p.m. at the conference office in Topeka)** provides for and contributes to the support, relief, assistance, health insurance, and pensioning of clergy and their families, other church workers, and lay employees of The United Methodist Church, its institutions, organizations, and agencies within the annual conference. Also, this board is responsible for the health insurance program for the clergy.
  1. **Incapacity, Joint Committee on (¶651, 625)** qualifies persons for incapacity leave and the membership is by virtue of position on Pensions and the Board of Ordained Ministries.
- G. **Personnel Committee (2008 Book of Discipline ¶625; 1992 Restructure, Conference Journal page 197) (meets quarterly on a weekday 10 a.m.-noon at the conference office in Topeka)** serves to develop job descriptions; review and approve personnel policies; conduct searches to hire staff; review job descriptions; evaluate performance and effectiveness; recommend salaries and compensation for Annual Conference staff; counsel Annual Conference staff in relation to their job descriptions; interpret the role and function of staff members to districts and local churches; insure compliance

with Personnel Policies, Affirmative Action guidelines and Equitable Compensation; and carry out the related duties and responsibilities.

- H. **Sexual Ethics Policies and Implementation Committee (created in 2001, 2008 Conference Journal Standing Rules, page 435) (meets four times a year on various weekdays from 10-noon at the conference office in Topeka)** is responsible for sexual ethics and protection policies and their implementation in the conference and its churches; trains church workers to follow Safe and Sacred Space Certification guidelines.

**Church and Society, Board of (2008 *Book of Discipline* ¶629, 642, 653, and 656) meets quarterly on Saturdays at 9:30 a.m.)** assumes primary responsibility for communication, education, advocacy and interpretation in the areas of social issues, Christian Unity, inter-religious concerns, disability concerns, and criminal justice and mercy ministries. There are three sub-committees:

- A. **Native American Ministries, Committee on (CONAM) (2008 *Book of Discipline* ¶654) (meets six times a year on Saturdays from 10 am-2 pm at various locations)** represents the concerns of Native people within the Conference, promotes and encourages Native American Sunday observances, monitors Native American ministries, empowers Native people, provides opportunities for related ministries, and enriches conference events and programming with Native traditions, spiritual values, and living the Gospel.
- B. **Ministry with the Poor, Area Task Force on (meets quarterly or as called from 10 am-2 pm usually in Emporia)** explores ways to emphasize this United Methodist Church Focus and seeks ways to implement these ministries in Kansas.

**New Church Development, Commission on (meets on a weekday 2-5 p.m. in Topeka)** has the responsibility to develop, review and update a Mission Design Plan (overall strategy) for establishing new congregations (with special emphasis on racial/ethnic congregations), recommending priorities and financial resources, implementing policies and guidelines relating to new churches, and training/resourcing development efforts.

- A. **Hispanic Ministries Committee (meets six times a year on weekdays from 10-noon at various locations throughout the conference)** is an active participant in the United Methodist Church's National Plan for Hispanic/Latino Ministry. This committee coordinates and supports Hispanic ministries in the Kansas East Conference to mobilize and develop new ministries while revitalizing existing ministries.

**Discipleship, Board of (2008 *Book of Discipline* ¶630, 645, 651) (meets quarterly alternating weekdays and Saturdays, 9:30 a.m.-1:00 p.m. at various locations)** will promote discipleship by emphasizing Christian education, higher education, evangelism, spiritual formation, stewardship, and worship in districts and local churches utilizing the following ministry areas:

- A. **CampChippewa Board (meets quarterly on Saturdays at Camp Chippewa)** shall promote camping and retreat ministries, engage in long-range planning, keep an updated master plan for Camp Chippewa, coordinate the total camping program of the Annual Conference, approve fund appeals, receive funds, and maintain camping property belonging to the Annual Conference to meet accreditation standards.
- B. **Youth Ministries, Council on (CCYM) (2008 *Book of Discipline* ¶649) (meets three times a year on Saturdays at various locations)** shall enable and strengthen ministry with and to youth in local churches and within districts of the Conference and relate to the National and Jurisdictional youth ministry organizations.
- C. **Ethnic Local Church Concerns Committee (2008 *Book of Discipline* ¶632) (meets four times yearly on Saturdays at various locations)** has the responsibility for representing ethnic local church concerns to the Conference as well as providing some funding for those concerns.
- D. **United Methodist Campus Ministry in Kansas (UMCM) (2008 *Book of Discipline* ¶634) (meets twice a year on Saturday 10 a.m.-2:30 p.m. alternating between Topeka and Wichita)** works to coordinate and oversee ministries at college and university campuses.
- E. **Young Adult Ministry, Conference Council on (2008 *Book of Discipline* ¶650)** shall enable and strengthen ministry with and to young adults in local churches and within districts of the Conference and relate to the National and Jurisdictional young adult ministry organizations.

**Global Ministries, Board of (2008 *Book of Discipline* ¶633, 655) (meets three times a year on Saturday 9:30-11:30 a.m. at the conference office in Topeka)** shall encourage the support of mission projects within the Conference and beyond, administer the Conference Advance Special program and relate to the General Board of Global Ministries. It also serves as an adjunct to the General Board of Global Ministries, approving sites to receive missionaries and persons desiring to enter mission work as a "Mission Selection Task Force."

- A. **Bishop's Round Up for Hunger Committee (meets approximately four times per year at various locations)** plans, publicizes, and carries out this yearly Conference event.
- B. **Area Health and Wellness Committee (meets quarterly at various locations on weekdays 10 a.m.)** develops programs to support the health and wellness of clergy and laity and develops health ministries in local churches.
- C. **VIM/Disaster Response Committee (meets at least every other month on the 3<sup>rd</sup> Monday plus extra meetings if needed from 10 am-noon at the conference office in Topeka)** coordinates efforts to respond to disasters within the bounds of the Kansas East Annual Conference.

**Trustees, Board of (2008 *Book of Discipline* ¶2512.1-2512.7, 640, 2518, 637, 2008 Conference Journal Standing Rule IV) (meets the 3<sup>rd</sup> Wednesday of every other month, September, November, January, March, May, and July, from 10 a.m. – 1 p.m. at the conference office in Topeka)** has the responsibility to administer all real and personal properties, gifts, donations and bequests given to or purchased by the Annual Conference and to monitor and review operations of the institutions owned by the Annual Conference.

- A. **Archives and History, Area Commission on (2008 *Book of Discipline* ¶606, 641) (meets quarterly on a Saturday at 10 a.m. in various churches)** has as its mission the collection and preservation of the historical records of the United Methodist Church and its predecessors and to serve present and future church members, historians and scholars.
- B. **Kansas Area Episcopal Residence Committee (2008 *Book of Discipline* ¶638) (meets as needed)** deals with maintenance and upkeep of the Episcopal residence or recommends purchase of housing if circumstances require.

**Finance and Administration, Council on (2008 *Book of Discipline* ¶611-18) (meets quarterly on a weekday morning at 10 a.m. at the conference office in Topeka)** develops, maintains and administers comprehensive and coordinated plans of fiscal and administrative policies, procedures and management services for the Annual Conference; develops and implements moving guidelines; and develops the conference benevolences budget.

**Sessions and Rules Committee (2003 Conference Journal Standing Rule I.3) (meets about six times a year usually at the conference office in Topeka, alternating weekdays and Saturdays at 10 a.m.)** has the responsibility to plan sessions of the Annual Conference, to implement all meeting details and resources, and to bring the rules by which sessions and legislative committees operate.

To serve where God is leading, sign up today by using the Nominations Committee Interest page at <http://www.kansaseast.org/surveys/TakeSurvey.aspx?SurveyID=88KKn95>.